



Call for Applications: Governance Specialist

I. Background

Forest Foundation Philippines and Tropenbos International entered into a long-term, programmatic partnership, “Sustainable and Inclusive Landscape Governance (SILG) Philippines” to collaboratively promote inclusive and sustainable governance of forested landscape in the country.

The Foundation is looking for a Governance Specialist to assist in the implementation of activities under the SILG as well as the Foundation’s 2017-2022 Results Framework. Work will be under the direction of the SILG Program Coordinator and Executive Director, with some work performed in collaboration with the members of the Program Unit.

The work will be through a consultancy, output-based, with a fixed term and is subject to renewal. Compensation will be commensurate to the qualifications, expertise and work experience of the candidate. Working hours are flexible (in order to meet the needs of the position) and will require some weekend and evening assignments.

II. Task and Responsibilities

As a Consultant, the Governance Specialist will support the SILG Philippines in the area of governance, particularly policy analysis and development to enhance landscape level governance of natural resources.

The Governance Specialist will be responsible for supporting the promotion and advocacy of best practices and recommended policies and actions on natural resource management and landscape governance derived from the various assessments, dialogues, consultations with relevant national and landscape stakeholders. Specifically, the Governance Specialist is expected to:

1. Support national and landscape level promotion and advocacy of best practices and effective natural resource management and governance of forested landscapes;
2. Support research and knowledge development on sustainable and inclusive governance of forested landscape at the national and landscape level;
3. Provide technical assistance and capacity building activities to stakeholders related to policy advocacy and landscape governance;

4. Participate in the planning, monitoring and evaluation of projects with a governance component when necessary;
5. Represent the SILG Project during meetings, policy discussions, and relevant advocacy events; and
6. Perform other tasks as assigned by the SILG Program Coordinator and/or the Executive Director.

III. Competencies and Success Factors Required

To perform the job successfully, the candidate should demonstrate the following competencies:

Development and Operational Effectiveness

1. Strong knowledge of the environment and local governance policy;
2. Ability to work from the grassroots to senior government level;
3. Ability to integrate gender and social inclusion issues in all aspects of work; and
4. Capacity to adapt policies, approaches, and models on natural resource management and governance to existing realities and emerging needs in the Foundation's focal landscapes, including translating practice principles into effective program interventions in the field.

Management and Leadership

1. Focuses on impact and results for the Foundation's stakeholders, responds positively to critical feedback and can provide critical feedback diplomatically;
2. Builds strong relationships with project holders and stakeholders, has the capacity to interact with senior officials and influence senior decision makers;
3. Shows very good conflict resolution skills;
4. Ability to formulate work plans, effectively supervise contracted personnel, and conduct thorough quality control;
5. Consistently approaches work with energy and a positive, constructive attitude; and
6. Remains calm, in control and good humored even under pressure.

Knowledge Management and Learning

1. Proactively shares knowledge and experience and encourages/promotes the learning of others;
2. Should possess very strong analytical skills;
3. Should have skills in communication, facilitation and dialogue; strong capacity to work in a multi-partnerships environment involving all key stakeholders in a common platform;
4. Should be a good team builder and network professional; and
5. Should be capable of informed and transparent decision making.

Organizational Effectiveness

1. Demonstrates commitment to the Foundation's vision, mission, values and ethical standards; and

2. Displays cultural, gender, religion, nationality and age sensitivity and adaptability.

IV. Requirements

The following certifications, skills, competencies and experiences are required for this position:

1. At least three years of relevant professional experience on governance and natural resource management, with networks and track record on engaging and building consensus with key government agencies, civil society, and the private sector;
2. University degree in law, natural resource management, forest/environmental governance, and legal management (Masters degree is an advantage);
3. Excellent written and verbal communication skills, knowledge of Visayan is advantage;
4. High proficiency in research, and in interpreting and analyzing policies;
5. Ability to work collaboratively and independently to achieve deliverables; and
6. Must be physically fit, able and willing to travel to focal areas and project sites of the foundation.

V. Applications

To apply for the position, kindly send the following to admin@forestfoundation.ph on or before June 30, 2019:

1. Curriculum Vitae, with three character references;
2. Letter of application, addressed to Atty. Jose Andres Canivel, Executive Director; and
3. Relevant attachments, such as certifications and others.

Only shortlisted applicants will be contacted by the Foundation.

VI. More Information

For more information, please send an e-mail to admin@forestfoundation.ph.